



ANNOUNCEMENT OF VACANCY

The Global Crop Diversity Trust (Crop Trust)

Executive Director

The Global Crop Diversity Trust (Crop Trust) is an international organization with headquarters in Bonn, Germany whose mission is to ensure the conservation and availability of crop diversity for food security worldwide. For further information about the Crop Trust, consult the web page at <http://croptrust.org>

The Global Crop Diversity Trust seeks an outstanding candidate for the position of **Executive Director**. The **Executive Director** (formally the Secretary) is responsible to the Executive Board for leading the strategic direction, management and operation of the Crop Trust, and for assuring that its objectives, programmes and plans are properly developed, funded and put into action.

The primary responsibilities of the position include:

- Developing and mobilizing the financial resources to deliver the Crop Trust's primary mission - to ensure a rational, efficient and cost-effective global system for the management of crop genetic resources that is supported by secure long-term funding through the Crop Trust endowment;
- Envisioning, funding and delivering the Crop Trust's strategic plan, while keeping the plan under continual review so as to provide vision and comprehension in developing strategies for future programmes;
- Managing the planning, direction and execution of the Crop Trust's annual work programme and its accompanying budget, to ensure effective programme and project implementation, as well as analysis and evaluation of on-going programmes and projects;
- Ensuring that the Crop Trust's endowment is managed prudently for the long-term to provide the necessary ongoing indefinite support for the global system for the management of crop genetic resources.

Other responsibilities of the position include:

- Recruiting and managing the staff of the Trust (a lean and close-knit team currently comprising ca. 35 individuals) so as to ensure the well-coordinated and efficient delivery of the Crop Trust's programmes and projects;
- Developing and implementing a strategy for public awareness and communication;
- Ensuring that the Chairperson of the Executive Board and the Executive Board are advised on matters of consequence that relate to the Crop Trust's strategy and programmes;
- Preparing other matters for decision, approval or adoption by the Executive Board;
- Preparing the Annual Report of the Crop Trust and keeping, and having available for review by the Executive Board, the necessary financial accounts and records;
- Ensuring that an independent audit of the financial records takes place each year;
- Performing such other functions as are delegated to her/him by the Executive Board.

Experience, Skills and Competencies

This position requires a candidate with strong leadership and managerial qualities, experience in fundraising from diverse sources, and an excellent track record of working with the international



donor community at a senior level, to deliver programmes and the resources to support them. Candidates will have a good understanding of global environment and development issues, and will have strong networks in the international communities working in those areas. In-depth knowledge and experience with the international systems and the legal environment relevant to the governance of plant genetic resources for food and agriculture, including especially the International Treaty on Plant Genetic Resources for Food and Agriculture, would be an advantage. Specific skills and competencies are listed below:

- Commitment to, and ability to present and articulate, a clear and pragmatic vision for the conservation and sustainable use of plant genetic resources for food and agriculture.
- The ability to energetically and convincingly represent the mission of the Crop Trust at all levels and to diverse funders and high-level stakeholders around the world.
- Proven experience and demonstrated ability to work in a harmonious and high-functioning team.
- Analytical, problem-solving and negotiating skills for addressing issues at international level.
- Ability to track new and important issues relevant for the conservation of genetic resources for food and agriculture.

Terms and Conditions: The Crop Trust offers an attractive remuneration package including a competitive salary, non-contributory retirement savings plan, medical insurance and leave provisions. All benefits are denominated and paid in Euros. Staff of the Crop Trust (including German nationals) are exempt from host country income tax. The contract duration will be for three (or potentially five) years.

Applications: Interested candidates should submit the following (incomplete applications will not be considered):

1. A letter of motivation (maximum 500 words) indicating how you meet the expected set of skills and competencies for the position and outlining your qualifications and experience;
2. *Curriculum Vitae* in English (please include your current residence address, telephone number, and email address, date of birth, gender and nationality);
3. Names and full contact details of at least three referees.

The above items should be sent to: Human Resources Office, Global Crop Diversity Trust, preferably by email at trustvacancy@croptrust.org. Review of applications will begin on the **6th of September 2019** and will continue until the position is filled. *Please quote source of advertisement.*

The Trust is an equal opportunity employer and strives for staff diversity in gender and nationality.